

Please fill in the following information, and then give this form to a faculty member or supervisor that is able to evaluate your potential for success in graduate school. If you are applying for admission as a transfer student, one form should be given to the chairman of the department or school from where you are transferring. Offering your references a stamped envelope addressed to Graduate & Adult Enrollment at Marist College may help facilitate the process.

Last name: _____ First name: _____ Middle: _____

Social Security #: _____ Sex: M F DOB (m/d/y): ____/____/____

Mailing address: _____ County: _____

City: _____ State: _____ Zip: _____

Program to which you are applying: _____

Waiver Option: Pursuant to the Family Education Rights and Privacy Act, I hereby do /do not waive the right to inspect and review this completed recommendation as part of my permanent record.

Student Signature: _____ Date: _____

To the Reference

The above individual is applying for admission to a graduate program at Marist College. Your observations have an important role in the admissions process. In your letter of reference, please provide a candid evaluation of this applicant's potential for success in graduate school. Observations regarding his/her character and academic/professional experience as well as potential will be helpful. In addition, please tell us how long you have known this individual and in what capacity. Please attach this form to your letter of recommendation and mail to:

Marist College
Office of Graduate & Adult Enrollment
Poughkeepsie, NY 12601-1387

Overall estimate of potential for success in graduate school:

May encounter some difficulty Average Above Average Superior

Last name: _____ First name: _____ Middle: _____

Mailing address: _____ County: _____

City: _____ State: _____ Zip: _____