

LEO HALL

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OBJECTIVE	An internship in the field of Communications, with attention to Radio/TV/Film.
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EDUCATION	MARIST COLLEGE , Poughkeepsie, New York Bachelor of Arts in Communication, May 2002 Concentration in Radio/TV/Film G.P.A. 3.0/4.0
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RELEVANT COURSE WORK	Television Production - Hands on Experience with television cameras, sound boards, technical directing and lighting. - Wrote and directed original live shows, news programs, visualizations and dramas. Experience with editing tape. Writing for Radio and Television - Wrote original public service announcements, radio and television advertisements, and television scripts. - Created an original 50 page pilot script for a fictional television series. Senior Capstone Course - Created a Press Kit for an original company to fight cellular phone fraud. - Worked on television and radio advertisements, a multimedia presentation, and a Web Page for the INTERNET. Photojournalism, Digital Photography, Corporate Video
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HONORS AND ACHIEVEMENTS	Awarded Marist College Scholarship Appointed Marist College Senate Speaker for two consecutive terms Awarded 2001 Junior Class Community Service Award
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EXPERIENCE	MARIST COLLEGE-OFFICE OF COLLEGE ACTIVITIES <u>Office Assistant</u> , September 1999 - Present - Communicate with administration and prospective clients. - Perform clerical work and cash deposits. MARIST COLLEGE OFFICE OF HOUSING AND RESIDENTIAL LIFE <u>Resident Assistant</u> , August 1999-May 2001 - Trusted with confidential information about peers, and served as a disciplinarian and role model students. - Played a vital role in the maturity and learning experience of freshmen. 88.1 WMCR, Marist College Radio Disk Jockey , September 1999-May 2001 - Participated in three-hour long Rotation Show. - Responsible for reporting back to professional music journal.
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COMPUTER SKILLS	Familiar with Microsoft Word 6.0, Microsoft Power Point, Microsoft Excel, Toolbook, HTML Assistant, and The World Wide Web and INTERNET.
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