



de Hirsch Residence

AT THE 92ND STREET YM & YWHA

1395 Lexington Avenue / New York, NY 10128 / www.92Y.org / t: 212.415.5650 f: 212.415.5578 e: dehirsch@92Y.org

Rules & Regulations

FOR GROUPS

You and the Y share a mutual responsibility to assure a dignified, respectable and constructive experience in group living. We do our best to provide a congenial, comfortable and cultural atmosphere, and we expect you to cooperate by helping us to achieve and to maintain these benefits.

To help you become fully aware of the procedures and the regulations, please read the following sections carefully. After you have read them, you are asked to signify that you will comply. Please sign a copy of the Regulations and return to the Residence Department Office with your application. This document memorializes the respective legal obligations between you and the 92nd Street Y.

Please keep one copy of these Rules & Regulations with your records and attach the other copy to your application.

I. Room Occupancy

1. No other person may use your room, nor any other bed in your room without the prior written consent of the Residence Department. You cannot sublet or assign the rights to your room.
2. Residents of double rooms must not occupy or intrude upon the other half of the room, otherwise they will be charged for use of both halves.
3. Guests (accompanied by resident) are permitted:
 - Sunday through Thursday, Noon–11:00 PM
 - Friday, Noon–2:00 AM
 - Saturday, Noon–3:00 AM

Guests must sign in at the Security Desk, showing some valid identification, i.e. driver's license, credit card, or school ID card, to the guard. Guests without proper identification are not permitted. **The propriety and sufficiency of the identification is within the sole discretion of the Y. Upon departure,**

guests must sign out at the same place. The resident must escort guests in and out of the building and is responsible for the guest's signing in and out.

4. Overnight guests are permitted as a courtesy to residents; arrangements must be made with the Residence Department for one guest to stay for not more than two nights in one week. There is a nominal charge for a guest staying overnight. Guests will be issued a guest pass. Upon request, linens and a mattress will be provided to the overnight guest. Arrangements must be made prior to 2:00 PM of the working day you wish to have the guest. **Overnight guests must always be accompanied by the resident host while in the building.**
5. Room keys must not be duplicated or replaced by residents, nor may they be loaned to anyone else, including friends or other residents. Keys should not be left in mailboxes.
6. You are provided with weekly maid service, at which time you are provided with fresh bed linen. In summer one blanket will be provided; in winter a second blanket will be issued upon request. None of the above is to be removed from your room. You will be responsible for their loss or damage.
7. No furniture other than that supplied by the Y may be brought into the room without prior permission of the Residence Department. The existing room furniture may not be moved from its present position. Room fixtures, such as lamps or window blinds, may not be changed or removed.
8. Windows are to be kept in their present locked positions and may not be obstructed by furniture. Nothing is to be kept on the outside ledges of windows, or hung from them.
9. Nothing may be painted on the walls. Masking tape may be used on walls, never cellophane or double-sided tape. Any damage to the walls, floors or furnishings caused by the resident, or his/her guest, will be deducted from the security payment.
10. The Y's Bittenwieser Library book fines and/or the cost of book replacement for lost books will be deducted from the security payment.
11. Any student removed from student housing may not then apply independently to the de Hirsch Residence.

II. Conditions of the Residence

1. The 92 Street Y is a Smoke-Free facility. Smoking is prohibited in all areas of the building, including Residence rooms. Failure to comply will result in fines.
2. The possession or use of drugs not prescribed by a physician and deemed harmful or injurious by medical authorities, or illegal, is not permitted.
3. Alcoholic beverages are not permitted in the Residence, either in the dining rooms, or in your own room.
4. Explosives and/or firearms may not be brought into the Y.

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5. The use of electrical equipment in your room other than that provided by the Y (or for which special permission has been granted) is forbidden by the Y and the NYC Fire Department. This includes electric cooking, heating and toasting appliances. Such equipment will be removed without notice. Personal refrigerators not larger than 2 cubic feet are permitted with the written permission of the Residence Department.
6. Debris, garbage, cigarette butts and other objects may not be thrown from the windows, as this is a tremendous hazard.
7. The 92nd Street Y is not responsible for any items disappearing from a resident's room. Valuables should be locked inside the closet. A limited amount of space is available in our Accounting Office Safe (accessible Monday to Friday, 10 AM to 4 PM only) for keeping small envelopes containing cash money, passports, airline tickets, etc. Please ask our office staff for more details.
8. While the de Hirsch Residence screens each applicant, we do not vouch for the behavior of any of our residents.
9. Complaints relating to the Residence and/or its residents should be reported in writing to the Residence Office. Urgent matters should be reported by calling the Residence Office during regular business hours or by contacting the security guards at either the North or South entrances.
10. Residents of this building shall not engage in objectionable conduct. Objectionable conduct is behavior that makes or will make the building less fit to live in for you or other residents. Such objectionable conduct also includes, but is not limited to, anything which interferes with the rights of others to properly and peacefully enjoy their rooms, or causes conditions that are dangerous, hazardous, unsanitary and/or detrimental to other residents, employees, and guests in the building.
11. Quiet is to prevail on residence floors at all times, between 11 PM and 8 AM, so as not to disturb other residents who may be sleeping or studying. No calls on the public hall phones are permitted between these hours.
12. Residents who practice musical instruments may contact the Music School in order to make arrangements for the use of practice rooms. The practicing of musical instruments in residents' rooms may be a disturbance to other residents who do homework in their rooms or any other activity requiring quiet surroundings.
13. Residents may not use the name of the Y in any way for business purposes, or in any form of advertising.
14. Except for personal messages, such as telephone calls and appointments, no other written materials, such as printed handbills, solicitations, or posters shall be placed on the door of the resident's room. Bulletin boards are provided on each floor for appropriate postings, which must have prior approval of the Residence Department.
15. Residents must show their Y identification cards every time they enter the building.
16. No locks, other than those provided by the Y, may be installed by or for a resident on any room or closet door.
17. Residents may not use any room or space in the Y other than their own for meetings or gatherings without prior permission of the Residence Department.

18. The roofs of the 92nd Street Y in both the North and South buildings are totally **OFF LIMITS** after 6:00 PM.
19. Bicycles may not be brought up to or stored in resident rooms. Residents must use the space in the Bicycle Rack, 4th floor, South Building.
20. Each resident is responsible for checking his or her assigned mailbox daily, since any messages from the Y or outside sources will be left there.
21. No pets are permitted in the Residence.
22. Authorized employees have the right to enter rooms for cleaning, repairs and for inspection.

I have read the items above, and agree to abide by these rules or any amendment thereof after reasonable notice. I further agree in the event the 92nd Street Y makes a determination that I have breached the rules and terminates my residence, to vacate my room within one week after receiving written notice of such termination from the 92nd Street Y.

Signature

Date

Print Your Name