

EVALUATION OF FIELDWORKER FORM

Name of Fieldworker: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Site Supervisor: \_\_\_\_\_

Name of Fieldwork Site: \_\_\_\_\_

The Site Supervisor should complete this form and discuss the evaluation in a face-to-face meeting with the fieldworker towards the end of the semester. The Evaluation should be given to the Faculty Supervisor before at the completion of the fieldwork. This form is an important source of information for the assigning grades (Pass or No Credit).

Please rate the fieldworker on each item according to the following scale. Add comments in the space below.

Very Dissatisfied      1      2      3      4      5      Very Satisfied

Use "NA" if the item is Not Applicable.

The fieldworker:

\_\_\_\_\_ 1. is on time for work.

\_\_\_\_\_ 2. completes the daily/weekly required working hours.

\_\_\_\_\_ 3. manages time effectively.

\_\_\_\_\_ 4. demonstrates satisfactory writing skills.

\_\_\_\_\_ 5. demonstrates satisfactory verbal communication skills.

\_\_\_\_\_ 6. displays initiative and a positive work ethic.

\_\_\_\_\_ 7. possesses satisfactory computer/technological skills.

\_\_\_\_\_ 8. demonstrates professional and ethical conduct.

\_\_\_\_\_ 9. is receptive to guidance and feedback from supervisors.

\_\_\_\_\_ 10. successfully implements suggestions from supervisors/superiors.

\_\_\_\_\_ 11. demonstrates an appropriate level of emotional maturity.

\_\_\_\_\_ 12. relates well to co-workers or staff.

\_\_\_\_\_ 13. displays respect and consideration towards the clients or research participants.

\_\_\_\_\_ 14. is sensitive to clients' cultural differences.

\_\_\_\_\_ 15. maintains confidentiality of clients/research participants and the organization.

\_\_\_\_\_ 16. conducts effective presentations.

\_\_\_\_\_ 17. is able to grasp the theoretical basis of the work.

\_\_\_\_\_ 18. is able to apply new information to fieldwork.

\_\_\_\_\_ 19. seems well-prepared for the required work.

(Continued on next page.)

\_\_\_\_\_20. informs supervisor of and makes arrangements for absences.

21. In your opinion does the fieldworker deserve a passing grade? Circle one:    YES                    NO

22. Did the fieldworker complete the required hours? Circle one:            YES                    NO

23. Please use the space below to share comments on the fieldworker's strengths/areas in need of improvement.

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Site Supervisor's Signature:

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Fieldworker's Signature:

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