The following list of questions helps focus the efforts of members of the department under review and the external consultants. It is not imperative that all questions be answered, and new ones may be added, depending upon the characteristics of individual departments and programs.

**Mission and Goals**
- What are the department’s mission and goals?
- What is the relationship between the departmental mission and the College’s mission? the School’s mission? How does the department’s mission enhance those of the College and School?
- How are the educational goals of the department or program related to its desired outcomes?
- Have there been modifications to the goals since the previous program review? If so, what were they, and what was the rationale for the modifications?

**Departmental or Programmatic Description**
- What is the recent history of the department?
- What role does the department play within the School? Within the College?
- What are the department’s greatest strengths?
- What are the unique and distinctive features of the department?
- What are the most critical problems and challenges facing the department, and what steps are planned to address them?

**Curricular Structure**
- How does the curricular content and structure support the departmental mission and goals?
- How do departmental offerings (both required and electives) help implement the curricular content?
- How does the curriculum fit with the mission and goals of the College?
- How does the curriculum meet the New York State regulations for credit hours (see the Faculty Policy and Procedure Manual or AAC forms for full definitions)?
- How do the curriculum and its standards live up to the expectations of appropriate national organizations?
- How are learning outcomes and experiences measured connected to potential career paths and/or graduate study?
- What is the structure of the curriculum and how was it determined? (include a description of any recent curricular modifications and their impact)
- How is this structure reflected in syllabi and course materials?
- Does the curriculum start with a survey course or courses? What was the rationale for the choice?
- What is the structure of the intermediate courses and how are the prerequisites determined?
- What is the structure of the advanced courses and how are the prerequisites determined?
• What is the nature of the capping course, and what are its goals?
• What skills (e.g., writing, research, computer, etc.) and perspectives (e.g., global, ethical, multicultural, environmental, etc.) are required across departmental/programmatic offerings?
• What is the rationale for their inclusion and how are they assessed?
• When are students introduced to the modes of inquiry and research relevant to the department or program?
• How are students involved in scholarly/research activities?

Faculty Profile
• How does the faculty composition support the mission and goals of the department?
• What programs are in place to mentor and develop junior faculty members?
• What is the range of scholarly activity among the departmental faculty?
• To what extent is such activity consistent with the College and departmental missions, and the resources available to the faculty?

Resources
• Are levels of staffing appropriate to the mission and enrollment, and if not, what changes are recommended?
• How is instructional or information technology use integrated into delivery of instruction?
• Are the amounts and types of equipment and instrumentation sufficient to meet departmental and programmatic instructional and scholarly needs? If not, what is needed?
• Are the available facilities, space, and funding (operational supplies) sufficient to meet departmental and programmatic instructional and scholarly needs? If not, what is needed? Describe opportunities for internal reallocation of resources (e.g., facilities) to meet these needs.

External Relationships
• What connections does the department make to other fields or disciplines (e.g., Core/LS courses, interdisciplinary courses, minors, etc.)?
• What connections does the department or program have with industries, government (local; state; federal), private agencies and foundations, advisory boards, etc.?