# Student Employment Profile

**STUDENT NAME:**

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>M.I.</th>
</tr>
</thead>
</table>

**CWI D#:**

Circle:

- FRESHMAN
- SOPHOMORE
- JUNIOR
- SENIOR
- GRADUATE

Campus/Local Address:

<table>
<thead>
<tr>
<th>Street/PO Box</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Campus/Local Phone: ______________________________

Email Address: ______________________________

Major Field of Study: ______________________________

Are you interested in being put on a list of temporary or special projects?

- [ ] Yes
- [ ] No

Are you interested in community service employment opportunities?

- [ ] Yes
- [ ] No

Are you interested in babysitting for faculty/staff?

- [ ] Yes
- [ ] No

Check each skill below that you possess or have experience doing. If you have a skill not listed, please indicate below.

## SKILLS

- [ ] Phones
- [ ] Filing
- [ ] Visitor Hospitality
- [ ] Tutor
- [ ] Reader
- [ ] Data Entry
- [ ] Word Processing
- [ ] Bookkeeping
- [ ] Organizational Skills
- [ ] Research
- [ ] Customer Service
- [ ] Food Service
- [ ] Media Equipment
- [ ] Technician
- [ ] Cashier
- [ ] Oral/Written Communication

## ATHLETIC ABILITIES

- [ ] Lifeguard
- [ ] Fitness Trainer
- [ ] Officiating Experience
- [ ] Aerobics Instructors
- [ ] Team Manager

## COMPUTER KNOWLEDGE

- [ ] Microsoft Office
- [ ] Windows 2000 Professional
- [ ] Windows 2000 Server
- [ ] Microsoft Word 97/2000/XP
- [ ] Microsoft Excel 97/2000/XP
- [ ] Microsoft PowerPoint 97/2000/XP
- [ ] Microsoft Access 97/2000/XP
- [ ] HTML
- [ ] Mainframe
- [ ] Lotus Notes
- [ ] Netscape 7.1
- [ ] Microsoft Internet Explorer 6.0
- [ ] UNIX/LINUX
- [ ] C++
- [ ] DOS version 5.0 or above
- [ ] OS/2 Land Server 4.0 or above
- [ ] Network Hardware Installation
- [ ] Network Software Installation
- [ ] Installation and Maintenance
- [ ] Ethernet
- [ ] Printer Troubleshooting

## OTHER:

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_____________________________________________________________________________________________________________

***NOTE TO SUPERVISORS:*** Please return this form to the Director of Student Employment if the student named above is not hired by your department.***