

**2009-2010 ACADEMIC YEAR  
ROOM SELECTION  
INFORMATION**



**MARIST COLLEGE**

**OFFICE OF HOUSING  
AND RESIDENTIAL LIFE**

## INTRODUCTION

This booklet is divided into five sections: I, Reservation Process, II, Important Dates, III, Dining Plans, IV, Assignment Process, and V, Priority Point System. Attached is your Fall 2009 Room Request Form. Please contact your Resident Director if you have any questions that are not answered in this booklet. Campus workshops will be offered to assist students in understanding the procedures for requesting housing for the 2009-2010 academic year.

### **SECTION I - THE RESERVATION PROCESS**

To be eligible to participate in the housing selection process for the 2009-2010 academic year, you must pay a \$200 Room Reservation. This must be completed online at [www.marist.edu/currentstudents/](http://www.marist.edu/currentstudents/) and click on "Make Your Room Deposit." **Do not mail your deposit to the Housing office.**

Next, students must complete a Room Selection Form, and submit it to their Resident Director between Monday, March 9 and Wednesday, March 11, 2009. The Room Request Form must be completed accurately and completely and signed by all students when requesting housing as a group.

Current freshmen may request to live in Marian Hall, Midrise, Gartland Commons or Foy Townhouses. Current sophomores and juniors may live in Townhouses, Talmadge Court, Lower West Cedar, Upper West Cedar Townhouses or Fulton and New Fulton Street Townhouses. You are not required to have a group large enough to fill a complete room/suite/apartment. You may select to go through this process as an individual. All housing options are subject to administrative changes.

**SELECTION OF A ROOMMATE** - Before applying for housing, you should *carefully* consider your choice of roommate(s) and/or housemates. Choices can have a **dramatic** effect on your group's priority point average and greatly influence whether you receive your first choice of residence area. See Section IV, the Assignment Process.

**SELECTION OF A GROUP LEADER** – Before the housing selection process begins, each group of two or more students **MUST** choose a group leader to represent their group. A group leader is responsible for handing in all forms. Completed forms will be mailed to the group leader by Housing. A group leader makes decisions for the group and therefore **MUST** be available over the summer for members of the Housing office to contact. In addition, a group leader is responsible for knowing **ALL** of the groups choices in case a change must be made, as they will be the one contacted by Housing to make a decision.

## SECTION II - IMPORTANT DATES

**Friday, February 6, 2009** - Individual priority points available.

**Friday, February 6<sup>th</sup> - Friday, March 6<sup>th</sup>** - Correction of priority points: Students should see their Resident Director regarding questions about Grade Point Average, Room Damage, and Room Condition points. Questions regarding Campus Involvement points may be addressed to staff in the Office of College Activities after posting of individual priority points. Questions regarding discipline should be directed to staff in the Office of Judicial Affairs. *There will be no priority point changes after March 6.*

**Monday, Feb 16<sup>th</sup> - Friday, Feb 27<sup>th</sup>** – Room Deposits can be made online at [www.marist.edu/currentstudents/](http://www.marist.edu/currentstudents/) and click on “Make Your Room Deposit.”

**Monday, March 2<sup>nd</sup> - Friday, March 6<sup>th</sup>**- Room Selection Education Week: Please watch for postings for presentations held in your residence area.

**Monday, March 9<sup>th</sup> - Wednesday, March 11<sup>th</sup>** - Room Selection Forms are submitted by students to their Resident Director at their office, 1:30 pm to 4:30 pm.

**Monday, March 23<sup>rd</sup>** – Group leader will be sent a Room Selection Receipt through campus mail. We strongly encourage each group member to check the accuracy of the receipt.

MANDATORY group leader meetings on Monday, March 23<sup>rd</sup>, Tuesday, March 24<sup>th</sup>, or Wednesday, March 25<sup>th</sup>. Group leaders must attend one session. Times and locations will be sent to group leaders on their receipts.

**Thursday, March 26<sup>th</sup>** – Last date to amend Room Selection Forms in the Housing and Residential Life Office.

**Friday, March 27<sup>th</sup>** - Last date to withdraw from housing and receive full refund of Advance Room Reservation Deposit.

**Wednesday, April 1<sup>st</sup>**- Final Room Selection Receipt mailed to group leader through campus mail.

**Monday, April 6<sup>th</sup> and Tuesday, April 7<sup>th</sup>** - Room Selection for Fall 2009 will take place 5:30 pm until 10:00 pm in the Student Center Cabaret for current freshmen

**Tuesday, April 14<sup>th</sup> and Wednesday, April 15<sup>th</sup>** - Room Selection for Fall 2009 will take place 5:30 pm until 10:00 pm in the Student Center Cabaret for current sophomores and juniors.

**Friday, May 1<sup>st</sup>** - Last date to withdraw from housing and receive half refund of Advance Room Reservation Deposit.

**Monday, August 24<sup>th</sup>** Earliest possible arrival date for returning residents is August 24<sup>th</sup>. **No early arrivals will be allowed before Wednesday, August 26<sup>th</sup> in the area chosen for summer students.** For detailed information of the early arrival schedule please see our web site, after July 1, 2009.

### **SECTION III - DINING PLAN OPTIONS**

Returning students (sophomores, juniors and seniors) residing in college housing are assigned to a campus dining plan based on their residence location. All sophomore resident students are required to be on a dining plan. Students assigned to Midrise and Marian Hall are assigned to the college Platinum Dining Plan. Any student residing in these areas **must** be on the Platinum, Gold or Silver Plan. Sophomore students residing in the Gartland Commons Apartments and Foy Townhouses are required to participate at minimum in the A la Carte \$200 Dining Plan.

Juniors and Seniors residing in Foy Townhouses, Townhouses H-M, Lower and Upper West Cedar Townhouses, Lower and Upper Fulton Street Townhouses and the Talmadge Court Apartments will be placed on the A la Carte \$200 Dining Plan. Students residing at these apartment complexes may elect to choose a different dining plan in lieu of the assigned A la Carte \$200 Plan or may choose to drop the A la Carte Plan.

Once the Office of Housing and Residential Life confirms housing assignments, a corresponding dining plan will be assigned. Dining plan changes must be made prior to Friday, June 26, 2009 to be reflected on your bill. To make changes, refer to the Dining Plan Change form on the college website (<http://www.maristdining.com/DiningPlans.html>). Changes made after Friday, June 26 will not be reflected in the bill. Plans with increased costs must be paid for prior to the plan change occurring. The last date to change or drop a dining plan is Friday, September 11, 2009.

For more information describing campus dining plans and the various plan options available to students based on their requested residence area, visit [www.marist.edu/campuslife](http://www.marist.edu/campuslife) and click on Marist Dining.

### **SECTION IV - THE ASSIGNMENT PROCESS**

Housing selection is divided into two categories: 1) current freshmen and 2) current sophomores and juniors.

Current freshmen are guaranteed college housing for their second year, as long as a room deposit has been paid by the appropriate date and the Room Selection Form handed in by the appropriate date; students will select housing according to the Priority Point System.

Current sophomores and juniors will make selections to be housed based on their priority points and the availability of space in college housing.

Whether a student chooses to apply for housing alone or with other students, priority points determine their status for selection into available housing spaces. A student applying alone relies on his/her individual priority point total. Students applying as a group rely on the group average to determine their status. Roommate pair averages are also calculated for students applying within groups. This roommate pair average gives the student and his/her chosen roommate the opportunity to split from the larger group if the larger group cannot be housed together in any of their housing choices.

The room selection process will take place on campus during the month of April. All groups will be given the opportunity to choose housing at that time. More details will follow during the Room Selection Education sessions, March 2nd - March 6<sup>th</sup> and at the mandatory Group Leader meeting on March 23<sup>rd</sup> – March 25<sup>th</sup>.

***REMINDER – Students who remit a deposit after February 27<sup>th</sup> will not be allowed to participate in the room selection process as a member of a group requesting housing.***

New transfer students beginning in Fall 2008 will have activity points doubled not to exceed 8 total points to accommodate the lack of points from the previous spring semester. New transfers for Spring 2009 will not have priority points factored in to the room selection process.

### **BUILD UP ROOMS**

Some campus residence rooms may have an additional person assigned, creating a build-up situation, allowing more students to remain on campus. Each person residing in the affected bedroom will receive a room credit of \$500.00 if the room remains a build-up after Friday, September 18, 2009, provided each resident has not declined a breakdown of that room. Students in voluntary build-ups will not receive the \$500.00 room credit.

A list of the rooms designated for the 2009-2010 academic year is attached. The rooms are listed in break down order. In other words, the first room on the list will be the first room offered to break down and the last room on the list will be the last room offered the opportunity to break down. Due to the demand for on campus housing, students may be added to the build up rooms through opening.

### **WAIT LIST FOR ROOM ASSIGNMENTS**

There will be a room wait list sign up during the room selection process. This list will be compiled during room selection or at the Housing and Residential Life Office. Students may also email using only their Foxmail account to this office prior to Tuesday, June 2, 2009. If as an individual or group you would like to be considered for any housing changes that occur, you need to be registered on the housing wait list. The wait list is compiled in priority point order; once the room selection process has ended, we do not recalculate points you will go with the original group points.

*Example:* You select Midrise as a group of 6 and a Foy Townhouse or Gartland apartment becomes available. If you are on the wait list if you are on the wait list, your group leader would be contacted during the summer and offered a change for the group. All group members will not be contacted, just the group leader.

**SECTION V - THE PRIORITY POINT SYSTEM**

Priority points are credited in the following categories.

Note: Priority point “ties” during the selection process will be decided by using GPA

<b><u>CUMULATIVE</u></b>		<b><u>ROOM/APARTMENT</u></b>	
<b>G.P.A.</b>	<b>POINTS</b>	<b>DAMAGE</b>	<b>POINTS</b>
3.75 - 4.00	12	No Damage	5
3.50 - 3.74	11	Minor Damage	0-4
3.25 - 3.49	10	Major Damage	0-3
3.00 - 3.24	9		
2.75 - 2.99	7	<b>Miscellaneous</b>	
2.50 - 2.74	6		
2.25 - 2.49	5	Campus Activities	0-8
2.00 - 2.24	4	MAP	0-8
1.75 - 1.99	1		
0.00 - 1.74	0		

  

<b>ROOM CONDITION</b>	<b>POINTS</b>	<b>DISCIPLINE HISTORY 0-6</b>
Excellent Check-outs	5	As described in the Code of
Good Check-outs	4	Student Conduct Book
Fair Check-outs	3	
Poor Check-out	0-2	

  

<b>CAMPUS INVOLVEMENT</b>	
Elected leadership position	0-5
Appointed leadership position	0-4
Involvement in intramural sports	0-2
Active member of recognized student	
Club, inter-collegiate sport, or volunteer group	0-5
Captain of varsity or club sports	0-6

The maximum number of points awarded for campus involvement is 8, regardless of the total number of organizations or activities a student may be involved in.

**The following rooms are the designated build-up rooms for 2009-2010:**

Build-up rooms designated for 2009-2010 in break down order are:

	Upperclass	Sophomores
1st	TH H02-A	MR 512-A
2nd	TH H04-A	MR 506-A
3rd	TH I01-A	MR 505-A
4th	TH I03-A	MR 406-A
5th	TH J02-A	MR 405-A
6th	TH K01-A	MR 212-A
7th	TH K02-A	MR 206-A
8th	TH L02-A	MR 205-A
9th	TH L04-A	MR 112-A
10th	TH M01-A	MR 105-A
11th	WU T01-A	MR 106-A
12th	WU T03-A	MR 418-C
13th	WU T05-A	MA 219
14th	WU U01-A	MA 218
15th	WU U03-A	MA 209
16th	WU U05-A	MA 220
17th	WU V01-A	MA 202
18th	WU V03-A	MA 221
19th	WU W01-A	MA 120
20th	WU W03-A	MA 105
21st	WU W05-A	MA 103
22nd	WU X01-A	MA 106
23rd	WU X03-A	MA 118
24th	WU Y01-A	MA 216
25th	WC Y03-A	MR 404-A
26th	WC Y05-A	MR 504-A
27th	WC P01-A	MR 501-A
28th	WC O01-A	MR 401-A
29th	WC N01-A	MR 514-C
30th	WC Q01-A	MR 414-C