



## Employee Disclosure Form

Name (First, Middle, Last):	Any other name by which you have been known (i.e. nickname, maiden or married name, birth name):
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Position Applied For:	Start Date:
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Have you ever filed an application or interviewed for employment with Marist College? If yes, give month and year

Yes \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  No

Have you ever been employed with Marist College before? If yes, give month and year.

Yes From \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  No

Have you ever attended Marist as a student?  Yes  No

Do you have any relatives working at Marist College?  Yes  No

If yes, please indicate names and departments below:

Are you legally eligible for employment in the United States? *Employment eligibility verification will be required upon employment.*  Yes  No

If you have been provided with a job description for the position for which you are applying, are you able to perform the essential functions of the position with or without reasonable accommodation?

Yes  No

Have you ever been convicted of and/or plead guilty to a felony?  Yes  No

Have you been convicted of and/or plead guilty to a misdemeanor within the past five years?  Yes  No

If you answered 'yes' to either question, please provide additional information such as the crime(s), date(s), court location, sentencing information, disposition of sentence, and rehabilitation completed. Please note that a 'yes' answer to this question does not necessarily disqualify an applicant from employment with Marist College. The nature of the violation and all other appropriate circumstances will be considered. Marist College reserves the right to reject individuals for employment based on job-related convictions.

Date	County/State	Conviction/ Explanation

I hereby certify that all of the information provided on this application and in any supporting documents, including my resume or vita is true and complete. I understand that falsification, misrepresentation, or omission of any relevant fact may be cause for rejection of my application or, if hired, termination of my employment. I hereby authorize investigation of any information provided on this application form and in any supporting documents and understand that Marist College may conduct a background and credit check, pursuant to the Marist College Background Check Authorization. I understand and agree that, if hired, my employment is for no definite period and may be terminated for any reason and at any time, without cause and without advance notice.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE