

# Marist College Tuition/Benefit Waiver Form

EMPLOYEE _____  EMPLOYEE ID _____	SUMMER FALL WINTER SPRING	UG 920 930 940 950	GRAD 921 931 941 951	YEAR <table border="1" style="width: 100%; height: 40px; border-collapse: collapse;"> <tr><td style="height: 10px;"></td></tr> <tr><td style="height: 10px;"></td></tr> <tr><td style="height: 10px;"></td></tr> <tr><td style="height: 10px;"></td></tr> </table>				

COURSES SCHEDULED DURING WORKING HOURS ARE PERMITTED ONLY WITH THE EXPRESS APPROVAL OF THE ADMINISTRATIVE SUPERVISOR AND LIMITED TO ONE PER SEMESTER. LOST TIME MUST BE MADE UP.

# OF CREDITS	
	UG
	GRAD

COURSE TAKEN DURING REGULAR WORKING HOURS: \_\_\_\_\_

APPROXIMATE HOURS AWAY FROM WORK: \_\_\_\_\_

INDICATE HOW TIME WILL BE MADE UP: \_\_\_\_\_

SUPERVISOR APPROVAL \*\* \_\_\_\_\_

\*\*Regardless of the scheduled time of your class(es) your supervisor must sign off on this form.

**HUMAN RESOURCES AUTHORIZATION**

POSITION: \_\_\_\_\_

HIRE DATE: \_\_\_\_\_

FULL-TIME	
PART-TIME	

THIS EMPLOYEE QUALIFIES FOR TUITION BENEFIT AS LISTED AT RIGHT.

# OF CREDITS	
	UG
	GRAD

VERIFIED BY: \_\_\_\_\_  
Human Resources Signature

STUDENT MUST FILE APPLICATION FOR FINANCIAL AID WHERE APPLICABLE. FUNDS RECEIVED FROM THESE AND OTHER SOURCES WILL BE APPLIED TOWARDS TUITION: THE BALANCE WILL CONSTITUTE TUITION AWARD. EMPLOYEES ARE RESPONSIBLE FOR THE TOTAL BILL UNTIL THIS CONDITION HAS BEEN MET. FEES ARE PAYABLE IN THE OFFICE OF STUDENT ACCOUNTS WHEN THIS APPLICATION HAS BEEN SUBMITTED.

<p style="text-align: center;"><b>STUDENT FINANCIAL SERVICES</b></p> <p>TUITION CHARGE _____</p> <p>PELL _____</p> <p>TAP _____</p> <p>SCHOLARSHIPS _____</p> <p>OTHER _____</p> <p>BALANCE _____</p> <p style="text-align: center; margin-top: 20px;">_____ Authorized By</p>	<p style="text-align: center;"><b>STUDENT ACCOUNTS</b></p> <p>BALANCE _____</p> <p>AWARD <span style="border: 1px solid black; display: inline-block; width: 100px; height: 20px; vertical-align: middle;"></span></p> <p>TO BILL _____</p> <p style="text-align: center; margin-top: 20px;">_____ Authorized By</p>
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