

August 2009

Dear MBA Student:

Welcome to the on-line course MBA 555, Management Foundations, for Fall 2009. I am Dr. Susan Kochanowski, Assistant Professor of Management and I will be your instructor for this course. The course begins on August 31st and ends on December 18th. The course will be taught using a variety of learning opportunities such as readings, discussions, group projects and individual papers. Most weeks you will be participating in small group discussions. You should anticipate that you will need to keep up with the discussions and assignments on a **daily** basis.

The textbook for this course will be Robbins, S.P. and Judge T. A., 2007, *Organizational Behavior*, 13th edition Pearson Prentice Hall, ISBN 0-13-6007171. We will also be examining the topics we are studying in the text as they apply to actual business cases. We will use cases from a text by Tompkins, T.C. 2002. *Cases in Management and Organizational Behavior Volume Two*. Prentice Hall, ISBN 0-13-089464-8. Please obtain these books as soon as possible. The Marist bookstore can be accessed online at <http://marist.bkstore.com> for availability and ordering or you can check any other online sources that might have these texts.

In order to access the course, go to <https://ilearn.marist.edu/xsl-portal> or enter the iLearn site from the Marist student page. If you are new to the online system and you do not have your email, contact the Marist College HELP desk at (845) 575-4357 and request your account.

Because this is a Foundations class for students entering the MBA program, it is most likely your first course in the on-line MBA program. In order to familiarize yourself with the iLearn software, please click on the student tutorial and course demo links at the bottom of the login page. You may need to experiment and practice a little, but these resources should provide an overview of how you will navigate your real course.

This course will be accessible on iLearn starting Friday August 28. When you first logon, there will be three important things for you to notice. First, I will be posting a "What Should I Be Doing Now" section before each assignment. Next, there will be a general discussion group called "Bios" that can be found under Forums. Go to this discussion area and post a brief bio of yourself so that all of us in the course can get acquainted with one another. Third, there will be a course syllabus posted in the "syllabus" section of the course site. Please read through the syllabus so that you can get a sense of what will be expected of you during this course.

Again, welcome to Management Foundations! I look forward to getting to know all of you this semester.