Greetings and Welcome to MPA 500L700: Introduction to Public Administration in the Fall 2008. The course begins on September 2nd, 2008 and ends on October 24th, 2008.

This course provides a general overview of the field of public administration, including theoretical and practical aspects of governmental processes. When it is over, you should know:

- the history and key theories of public administration as an academic field, including the major contributors to the field;
- how and why U.S. public administration differs from administration in the private sector and in other nations;
- why public administrators act the way they do in making and implementing policies and budgets, including legal, political and constitutional constraints.

As you enter the course for the first time, you will find the syllabus and other information in the left side tabs area of the opening page. Among other things, the syllabus contains our readings and assignments for each week. Each week please refer to the Syllabus and prepare as directed. The Syllabus serves a course calendar of activities. Please prepare for each week by doing the course by reading before you proceed to the course notes.

Here are the reading materials for the course:


You can order the books online from our Marist Bookstore (http://marist.bkstore.com). Please make sure to get your textbooks before class begins.

If you are a new student (and have paid and registered), you must contact our Marist Help Desk to obtain your “K” account (845-575-HELP). Please take time to go through the “Course Demo” at the iLearn site.

If you have any questions, don’t hesitate to contact me at anytime – (e-mail is your best bet for me responding relatively quickly tony.carrizales@marist.edu) (845-575-3000 ext 2948)

I look forward to meeting you during the week of September 1st.

Tony J. Carrizales, PhD
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