

## MARIST MONEY ACCOUNT

Application and Statement of Conditions  
(please retain for future reference)

- 1) **Marist Money accounts** - You will not be able to use your Marist Money account (college ID card) until you are a registered student with the College. If you are not interested in using the Marist Money service, do not deposit funds to your account. Funds may be deposited to your account at the Marist Card Office.
- 2) **Consumer Liability** - If your Marist Money card (Marist ID) is lost or stolen, report it immediately to the College Office of Safety and Security. If reported within two (2) business days, you can lose no more than \$50.00 if someone uses your card without your permission. If you do not contact the Office of Safety and Security within two (2) business days after you learn of the loss or theft, and we can prove that we could have stopped someone from using your card without your permission if you had told us, you can lose as much as \$500.00.
- 3) **Contact in event of lost or stolen card** - If you believe your card has been lost or stolen, call: Office of Safety and Security at (845) 575-3000 ext. 2282.  
Or write:  
The Office of Safety and Security, Marist College  
Poughkeepsie, New York 12601-1387  
Once contacted, the College can and will block your account, preventing unauthorized usage.
- 4) **Business days** - For purposes of the disclosure statement, College business days include every day other than Saturday, Sunday, legal holidays as well as **other** days the College closes as announced each year through the Academic Calendar.
- 5) **Account Access** - You may use your card to:
  - a) pay for purchases and services both on and off campus at vendors that have agreed to accept the card.
  - b) access various campus residence facilities.
  - c) for security reasons, you may purchase up to \$300.00 worth of goods or services each time you use your card.
- 6) **Confidentiality** - Marist College will disclose information to third parties about your accounts:
  - a) where it is necessary for completing purchases, or
  - b) in order to verify the existence and condition of your account for the merchant, or
  - c) in order to comply with government agency or court orders, or
  - d) if you give us your written permission.
- 7) **Periodic statements** - Marist Card Office will provide you with a weekly statement on the website: <http://www.marist.edu/maristmoney>. The statement is printable.
- 8) **Marist College's liability** - If the College does not credit your account on time or in the correct amount according to our agreement with you, the College will be liable for your losses or damages. However, there are some exceptions:
  - a) if through no fault of the College, you do not have enough money in your account to make a purchase.
  - b) if the transaction terminal or debit card system was not working properly and you knew about the breakdown prior to your purchase.
  - c) if circumstances beyond the control of the College such as fire, flood or power failure prevent the purchase, despite reasonable precautions that we have taken.
  - d) if your account has been blocked to prevent unauthorized usage.
  - e) there may be other exceptions.9) In case of error or questions about your Marist Money account charges, call the Marist Card Office at (845) 575-3550, or write us at Marist College, 3399 North Road, Poughkeepsie, New York 12601-1387 or E-mail us at [maristmoney@marist.edu](mailto:maristmoney@marist.edu). Contact us as soon as possible and no later than sixty (60) days after you become aware of the problem or error. When contacting us:
  - a) state your name and account number.
  - b) describe the error you are unsure about and explain as clearly as you can why you believe it is an error or why you need more information.
  - c) tell us the dollar amount of the suspected error.

If you tell the College about your concerns orally, the College may require that you send us your complaint or question in writing within ten (10) business days.

The College will tell you the results of their investigation within ten (10) business days after we hear from you and will correct any error promptly. If more time is required, the College may take up to forty five (45) days to investigate your complaint or question. If the College decides to do this, it will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes the College to complete its investigation. If you are asked by the College to put your complaint or question in writing and it is not received by the College within ten (10) business days, the College may not credit your account.

If the College determines that there was no error, it will send you a written explanation within three (3) business days after the investigation is finished. You may ask for copies of the documentation that the College used in its investigation.

Your ID card is not transferrable and must be presented upon request to establish official college identification. An invalid ID card may be confiscated by a College Official. A lost or abused ID card carries a \$15.00 replacement fee.

At the end of your academic career, any remaining balance on your account will be applied against any outstanding debt. Any remaining fund balance greater than \$20.00 will be refunded.

The College ID card must be returned upon termination of enrollment or affiliation with the College.

## Marist College Card

- ◆ *is your personal college identification card*
- ◆ *is your college library card*
- ◆ *grants students admission to college activities and events*
- ◆ *grants you check cashing privileges at Marist College*
- ◆ *enables access to Marist Money services*
- ◆ *is your Dining Service card*
- ◆ *secures residence hall access*

VISIT US ON THE WEB AT:

<http://www.marist.edu/maristmoney>

