EVALUATION OF FIELDWORKER FORM

Name of Fieldworker: ___________________________ Date: __________________

Name of Site Supervisor: _______________________________________________________________

Name of Fieldwork Site: _______________________________________________________________

The Site Supervisor should complete this form and discuss the evaluation in a face-to-face meeting with the fieldworker towards the end of the semester. The Evaluation should be given to the Faculty Supervisor before at the completion of the fieldwork. This form is an important source of information for the assigning grades (Pass or No Credit).

Please rate the fieldworker on each item according to the following scale. Add comments in the space below.

Very Dissatisfied  1  2  3  4  5  Very Satisfied
Use “NA” if the item is Not Applicable.

The fieldworker:

_____ 1. is on time for work.

_____ 2. completes the daily/weekly required working hours.

_____ 3. manages time effectively.

_____ 4. demonstrates satisfactory writing skills.

_____ 5. demonstrates satisfactory verbal communication skills.

_____ 6. displays initiative and a positive work ethic.

_____ 7. possesses satisfactory computer/technological skills.

_____ 8. demonstrates professional and ethical conduct.

_____ 9. is receptive to guidance and feedback from supervisors.

_____ 10. successfully implements suggestions from supervisors/superiors.

_____ 11. demonstrates an appropriate level of emotional maturity.

_____ 12. relates well to co-workers or staff.

_____ 13. displays respect and consideration towards the clients or research participants.

_____ 14. is sensitive to clients’ cultural differences.

_____ 15. maintains confidentiality of clients/research participants and the organization.

_____ 16. conducts effective presentations.

_____ 17. is able to grasp the theoretical basis of the work.

_____ 18. is able to apply new information to fieldwork.

_____ 19. seems well-prepared for the required work.  (Continued on next page.)
20. informs supervisor of and makes arrangements for absences.

21. In your opinion does the fieldworker deserve a passing grade? Circle one:  YES  NO

22. Did the fieldworker complete the required hours? Circle one:  YES  NO

23. Please use the space below to share comments on the fieldworker’s strengths/areas in need of improvement.

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Site Supervisor’s Signature:

_____________________________________________________________________________________________

Fieldworker’s Signature:

_____________________________________________________________________________________________