If you have not taken the pre-requisite class

**CRDV100 Employment Practicum...**

**CRDV100 Employment Practicum** is the pre-requisite class for credit-bearing Communication Internships. This class provides critical information on developing a professional resume, cover letter and interviewing & networking techniques. The class is offered year-round. (See the handout, “Guide to Pre-requisite Class for Internships”)

Even if you have not taken CRDV100 you may still be eligible to obtain credit support for your internship.

First, you need to meet all other Communication Internship Program requirements:

- Completed 60 or more credits (transfers must have completed 12 or more at Marist)
- Hold a GPA of 2.5 or above

Next, the Communication Internship Program staff will review your status and consider granting you a one-time waiver for the pre-requisite class. The waiver will be issued in writing by the Program Director. The waiver is good for one semester only and cannot be granted again or extended to another term.

To request a waiver of the pre-requisite class, write and send an email to:

gerald.mcnulty@marist.edu

If a waiver is approved, Internship Program staff members will assist you in your internship preparation, employer search and credit registration.

For guidance, be sure to review the following Internship Program handouts:

- Understanding Internships
- How to Begin Planning for Your Internship
- 5 Steps to Your Internship
- Internship Job Boards for Communication Majors
- Internship Syllabus
- Instructions for Registering for a Communication Internship