Summer Pre-College Program Community: Life Handbook

The Summer Pre-College Program is a unique living and learning experience designed to challenge high achieving high school students.

Participating in this unique experience, however, requires some responsibilities. As members of the learning community, Summer Students are expected to meet the challenges of the rigorous academic program and participate with enthusiasm in all community activities. It is also expected that personal integrity and respect for the rights of others combined with a positive attitude will enable students to maintain the highest standards.

The guidelines provided in the handbook and supplemental materials are intended to promote group cohesiveness and foster an environment conducive to the achievement of the program’s goals.

Acceptance of the invitation to become a part of the Summer Pre-College Program indicates acceptance of the guidelines, rules and regulations as provided in this Handbook and supplement. Acceptance also indicates agreement to be in attendance for the entire duration of the program.
Campus Life: Conduct Standards and Regulations

Summer pre-college students are expected to exhibit high standards of conduct including sensitivity to the needs of others, respect for the rights of fellow students, full cooperation with the program staff, and respect for college property. Certain behavior is considered incompatible with participation in the Summer Pre-College Program. Any of the following constitute cause for immediate expulsion from the program:

- Committing any felony as defined under New York State law;
- Possessing alcoholic beverages or any unauthorized controlled substance or paraphernalia;
- Possessing explosives, dangerous chemicals, weapons, firearms or fireworks;
- Destroying property (Full compensation will be demanded for acts of vandalism that result in damage to college property or the property of others);
- Leaving the campus without authorized permission from the Program or Resident Director;
- No person shall engage in any disorderly and/or disruptive conduct regardless of intent that is lewd or indecent, interferes with the normal operations of the College, infringes upon the rights of others, and/or breaches the peace or safety of the College community.
- No person shall engage in any type of harassment, retaliation, physical altercation or abuse of another individual. Including intolerable bias-related incidents race, religion, color, sex, pregnancy, religion, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, sexual orientation, gender, gender identity, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristics, domestic violence victim status or any other protected category under applicable local, state or federal law.
- No person shall engage in any type of Relationship Abuse (Domestic/Intimate Partner/Dating Violence); Sexual Misconduct, and/or Stalking. Including Non-Consensual Sexual Intercourse, Non-Consensual Sexual Contact, or Sexual Exploitation. Consent is knowing, voluntary and clear permission by word or action, to engage in mutually agreed upon sexual activity.

In the residence halls and on campus students will be under the supervision of the Residence Directors and their staff. Students are expected to respect the authority of all staff. An 11:00 p.m. curfew will be in effect throughout the Summer Pre-College Program.

Any student expelled from the SPCP must leave the campus immediately and at their own expense. Arrangements will be coordinated with parents and or guardians.

Personal Property
Neither the Summer Pre-College Program, nor the college can be held responsible for personal property that is lost, damaged or stolen. If a student loses an item, staff should be notified.
**Personal Telephone Calls**
For emergencies, see “Emergency Messages” in a later section of this Handbook. Students may have personal cell phones but they must be off during classes.

**Room Assignments**
Students will be assigned to rooms in advance. Adjustments may be made only with the approval of the Residence Director. Only medical or health requirements are considered valid reasons for changing room assignments. Every effort will be made to honor roommate requests. All requests must be submitted no later than two weeks prior to the move-in day, all requests must be in writing and received from both parties.

**Room Cards**
Each student will receive a room key and access card. The key and card must be returned at the conclusion of the program. Loss should be reported to the staff promptly. Failure to return the assigned key or card at the end of the program will cost $20.

**Participation Requirements**
Summer Students will not be excused from scheduled programs or events, i.e. workshops, camps, conferences or graduations. Attendance at all instructional and residential activities is required. Students failing to attend activities will be dismissed from the program.

The Summer Pre-College program seeks to provide meaningful enrichment opportunities in the evenings and on weekends. Summer Pre-College students are expected to remain on campus for the duration of the program. No student may leave the campus for any reason without written permission from the Resident Director or Program Director.

**Dress and Grooming**
Warm, humid weather is likely to prevail while the Summer Pre-College Program is in session. Students are urged to dress comfortably. Jeans, shorts, and sneakers or sandals, etc, are the typical daily dress. Some pre-college activities require specific dress, please refer to the information provided by your Program Director.

Students should bring rain gear, bathing suits, and sneakers.

**Furnishings and Personal Articles**
Student should bring the following:
- note-taking materials
- sheets and pillowcase (the beds are twin extra long, you can bring twin size flat sheets if you do not have extra long sheets)
- blanket
- pillow
- towels
- clothes hangers
- laundry detergent
- flashlight
- alarm clock
• sunscreen
• bathing suit
• insect repellent

The following items are recommended:
• desk lamp
• calculator
• umbrella
• fan

Rooms are furnished with a twin extra long bed, a chest of drawers, closet, desk and chair. Please be advised that students and/or their parents are held liable for property that they damage or destroy. The cost of the damaged or destroyed property plus 20% will be charged.
Safety

Fire Regulations
For the students’ safety, fire drills will be conducted during the program. At the sound of the alarm, students should leave their rooms, close the windows and doors, and proceed in an orderly manner out of the building to a designated location as directed by the staff. Students who live on campus are strictly prohibited from having or improperly using any items which could create a fire hazard (for example, candles, extension cords, or appliances, etc).

Vehicles
Summer Pre-College Students are not allowed to bring an automobile or any other motorized vehicle on campus or to have one available for use while attending the Summer Pre-College Program. Summer students may not ride or sit in any vehicle on campus except when traveling to or from campus under pre-approved conditions. Bicycles, scooters, skateboards and rollerblades are prohibited.

Security
During the Summer Pre-College Program, Marist College Security will provide security for the programs twenty-four hours per day. Entry officers will be present at the front desk from 3:00 pm until 7:00 am every day.

Student Emergencies
The Summer Pre-College Program Staff has designed the program with the safety and well-being of all participants in mind. Therefore, if parents or guardians expect to be away from home during part, or all, of the program, the Summer Pre-College Program requires the name, address and telephone number of a relative or other person empowered to act on behalf of the parent(s) or guardian(s) in the event of an emergency.
The appropriate information and authorization for the party who will assume parental responsibility should be filed with the Program Director. If a student is dismissed from the program, the emergency contact person will assume all responsibility for the Summer Student.

Emergency Messages
Parents wishing to communicate with students concerning emergencies should follow the procedures listed below:

Call: Office of Housing & Residential Life
      Monday-Thursday  8 a.m. – 4:30 p.m.
      Friday        8 a.m. – 4 p.m.
      (845) 575-3307

After office hours and on weekends:

Call: Campus Security at 845-471-1822
      OR
Call: The Residence Director on duty at 845-471-1822
**Student Services**

**Health Services**
The Marist College Summer Pre-College Health Form must be completed and returned with a copy of your medical insurance card (front & back) prior to your arrival. Please fax these forms to (845) 575-3788 or mail to The Office of Undergraduate Admissions, Marist College, Poughkeepsie, NY 12601. Students will not be allowed to participate in the SPCP without a completed health form.

Any illness or injury should be reported to a Faculty member and/or Residential Staff as soon as possible. A serious illness or injury will be reported immediately to the student’s parent(s) or guardian(s) by the Residence Director.

While the SPCP is in session will be taken to Mid-Hudson Regional Hospital of Westchester Medical Center across Route 9 from the Marist College campus or other designated Health Care provider. Any off-campus care will be at the student's expense.

**Recreation**
A wide variety of physical activities will be planned for the Summer Pre-College Program. A detailed description of these activities will be provided during orientation. Sneakers are recommended.

**Post Office**
Students will be able to receive and send mail. Please send mail to: Student Name c/o The Housing Office, Marist College, Poughkeepsie, NY 12601.

**Library**
The college libraries are available for use by Summer Students. Specific information about the library and its use will be provided during orientation. Students will also have access to computers and other technology appropriate for the academic program work.

**Bookstore**
A wide range of supplies and materials are available for purchase at each college bookstore. Specific information about the bookstore will be provided during orientation.

**Smoking**
All college buildings are smoke free. Smoking by Summer Pre-College Students is prohibited. This includes e-cigarettes, hookah pens, flavored vapor pens and anything resembling these items.
Miscellaneous

Pocket Money
Each student may bring a small amount of spending money for snacks, supplies, cultural activities, and personal needs.

Visitation
Summer Students are not permitted to have visitors or guests at any time during the program. Due to the short duration of the SPCP, students are not permitted to leave the program at any time during the two weeks. Emergencies must be cleared through the Resident Director.

Electronic Entertainment Equipment
Radios, stereos and TVs are allowed in the Residence Halls at a volume which respects the rights of others. Earphones are suggested.

Laundry
Use of washing machines and dryers are available in the Residence Halls free of charge. Summer Students must provide their own detergent.