Hello All,

Welcome to Eng120L741, Online Writing for College. I am Joe Zeppetello, and will be your teacher. My career with Marist started in the mid 1980's after I moved to the Hudson Valley from completing my undergraduate work in Oswego, New York. I like to say that I moved here for the mild winters. My graduate work was completed at SUNY Albany.

My first online classes were over 20 years ago, and I have used iLearn since we acquired it, but you will see that I do not ring every bell or blow every whistle available. However, you will need to become familiar with the platform. If you have never used it before, or if you have ANY problems with it at all, then contact me at once.

Our site will be published on Friday, January 13. After you access it, set up the messages to forward to your email box. Go to Messages/ Click on Settings/ then Click on Yes for auto forwarding, and then type in the email you use the most, then click on Save Settings.

I am available for a Zoom meeting with the class on Mondays or Tuesdays at 7:30 PM. Please let me know which day you can make it as soon as possible through email joseph.zeppetello@marist.edu

This course runs for 8 weeks, so we will have to move quickly. You will have a writing assignment just about every week, and an online class meeting every week. The Zoom meeting will last about an hour and a half. We will discuss the readings in the book, and I will show you proper formatting, grammar, and punctuation for the assignments. The last week of class (March 6--10) will be devoted to individual meetings with each of you as you complete your final research paper. More on this later.

All work has to be handed in through the ILearn Dropbox in Word format.

You can get a free student license for MS Office 365 from here <u>https://www.microsoft.com/en-us/education/products/office</u>

I think that you can also access Microsoft Office from your Marist Outlook email client.

In any case, you should learn Word because it is still the industry standard. I have instructions on how to convert Google docs and Pages to Word in the Resources/Course Materials section of ILearn, but it's easier to create the documents in Word in the first place.

See you next week.

Joe Zeppetello