

Using the Barracuda Email Protection Add-In

Report Suspicious Email

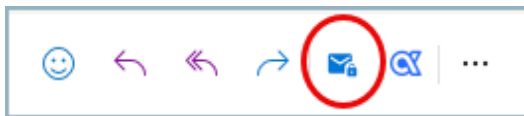
You can report a suspicious email to Barracuda Networks, provide feedback about the message, and move it to the junk folder.

To report a suspicious email:

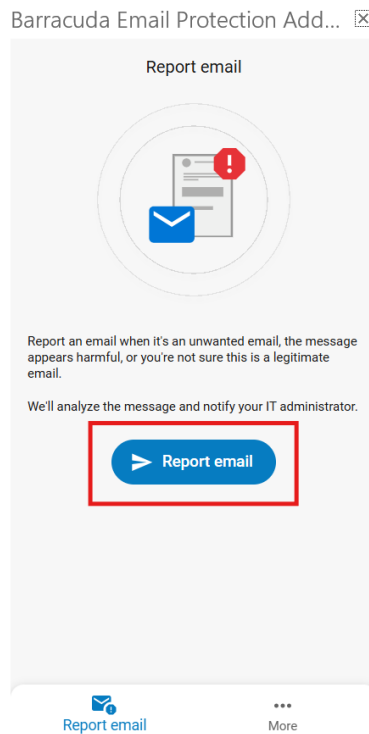
1. Select a message in *Microsoft Outlook* or *Outlook on the web*.
2. Click the **Report Email** icon in the menu bar above the message. The icon can look like this:



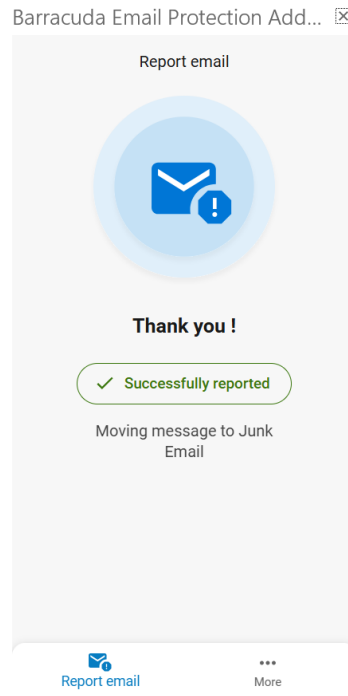
Or this:



3. The **Barracuda Email Protection Add-in** opens. Click the **Report email** button.



- The message is then reported and moved to the folder configured above. The **Thank you** screen briefly displays, and then the Add-in app closes.



- A feedback form will open in your default browser.



Message reported

The email has been flagged for further review by the Barracuda team.

Select the option that you think best describes the email

- ☒ I'm **not sure**
- ☐ This message appears to be **dangerous**
- ☐ This message is **unwanted** or trying to sell goods or services
- ☐ Other

☐ I'd like to receive a feedback email regarding this submission.

SUBMIT

6. Select the reason that best describes the email.
If you would like to receive feedback regarding this submission to Barracuda Networks, click to check the box at the bottom.
7. Click **Submit**.



Thank you for your feedback

The Barracuda team will review this email and any additional details you've provided to help us improve our systems.

You may close this tab or window.