

Hello Students,

I would like to welcome you to CMPT 300 – Management Information Systems.
I am including some helpful information that will guide you in this course.

Format:

The format of this course is 8 weeks, online course.

You can access the course with the following URL: brightspace.marist.edu

Important Dates and Information:

Office Hours: By appointment (phone)

Email: anne.galante@marist.edu

Office: HC 3010

Duration: 08/28/2023 – 10/19/2023

Last Day to Withdraw – 10/02/2023

Add/Drop: 08/23/2023 – 09/01/2023

Withdraw Fail begins – 10/03/2023

Last day for ½ refund – 09/08/2023

Final Grades Due- 10/25/2023

Week Start and Ends:

Each week will begin on a Monday and end on a Sunday night at 11:55 p.m. (Except for week 8 which is a short week ending on Thursday night, Oct 19th). So for example, your first assignment (Mods 1 & 2) are due Sunday Night, September 3rd at the end of the date.

Format:

- We will cover roughly 2 chapters of the Using MIS book each week. There are assignments for each chapter.
- There will be an open book Midterm (Mod 7) and Final exam (Mod 8) And an Excel Exam (Mod 3).
- Please refer to the syllabus for each week's assignment and respective due dates.
- Please plan working on each week assignment roughly 6-8 hours per week.

Questions:

- There is a questions forum to ask any pertinent questions. Students can answer other student's questions or I can respond.
- If there is something that you need to speak with me directly, please email me at anne.galante@marist.edu.

Text Book: NOTE: the digital version of the Text is in the content folder in the class (no need to buy it unless you want a hard copy)

Kroenke, David M. Randall J. Boyle (2011). *Using MIS – 4th edition*. Upper Saddle River, NJ: ISBN: 978-0-13-410678-6 Pearson Education/Prentice-Hall.

ISBN 10: 0-13-215818-3 ISBN 13: 978-0-13-215818-3

So welcome! I look forward to working with each one of you!

Dr. Anne T. Galante