

Project Title:

Total Funding Requested:

Executive Summary

Provide a concise overview of your project, including the problem it addresses, your innovative approach, and expected outcomes. **(250 Words/1700 Characters max)**

If applicable identify, which priorities your project addresses:

AI

Retention

Environmental Sustainability

Post-Graduate Readiness

Statement of Need/Opportunity

Clearly articulate the institutional need or opportunity your project addresses. Provide context and evidence for why this is important now. **(250 Words/1700 Characters max)**

Description of Innovative Approach

Explain what makes your approach novel, creative, or groundbreaking. How does it challenge conventional thinking or create new opportunities? **(250 Words/1700 Characters max)**

Primary Marist 100 Goal and Initiatives

Select the primary pillars your project aligns with.

Descriptive Alignment with Marist 100 Priorities

Explain how your project specifically advances the selected Marist 100 goals and contributes to the Marist's strategic vision. If applicable, describe how your project incorporates other pillars or infrastructure (our people, our finances, our natural environment, our built environment). **(150 Words/1050 Characters max)**

Student Engagement Plan (if applicable)

Detail how students will be meaningfully integrated into the project design and implementation. Include specific roles, learning outcomes, and benefits. **(250 Words/1700 Characters max)**

Detailed Project Description and Methodology

Provide a comprehensive description of your project, including the methodology, approach, and specific activities you will undertake. Successful projects must specifically articulate how their project functions as a "proof-of-concept" or pilot initiative, setting the stage for potential broader implementation. **(500 Words/3470 Characters max)**

Timeline of Activities

Present a detailed timeline showing how you will complete the project within the funding year (January 31, 2026 - December 31, 2026). **(300 Words/2050 characters max)**

Project Team Members and Roles

List all team members, their roles, and relevant qualifications. **(150 Words/1050 Characters max)**

Summary of Deliverables and Anticipated Outcomes

List specific, measurable deliverables and outcomes that will result from your project. Deliverable: A concrete product or output the project will produce (e.g., a report, event, or tool). Outcome: A measurable change or benefit resulting from the project's activities (e.g., improved skills or increased access). **(250 Words/1700 Characters max)**

Plans for Assessment and Evaluation

Describe how you will measure success and evaluate the impact of your project. Include specific metrics and evaluation methods. **(250 Words/1700 Characters max)**

Scalability/Multi-Year Sustainability

Explain how your project could be expanded or sustained beyond the initial funding period. **(250 Words/1700 Characters max)**

Project Budget Spreadsheet

Please click [here](#) to download and fill out this project's budget. Then proceed to the next section below.

Budget Narrative/Justification

Provide detailed justification for each budget category. Explain how each expense directly supports your project objectives and why the amounts requested are reasonable. (150 Words/1050 characters max)